

CHEYLIN USD #103
ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
MONDAY, JULY 11, 2022

The Organizational Meeting of the Board of Education was called to order at 7:00 P.M. in the board of education conference room.

PRESENT:

Nick Ketzner, President
Jared Sowers, Vice-President
Kelly Leach, Member
Kasey Sabatka, Member - absent
Jared Boone, Member
Eileen Porubsky, Member

Sherri Edmundson, Supt.
Keshia Walden, Clerk
Andrew Bouza, Principal

ADOPT AGENDA - Carried 6-0

It was moved and seconded to adopt the agenda as presented.

OPEN FORUM:

Frank and Belinda Serrano asked the board for permission to place a memorial of some sort at the football field for their son, John Serrano.

ELECTION OF BOARD OFFICERS:

ELECTION BOARD PRESIDENT - Carried 6-0

It was moved and seconded to elect Jared Sowers as Board President for the 2022-2023 term.

Newly Elected President, Jared Sowers, presided for the remainder of the meeting.

ELECTION BOARD VICE-PRESIDENT - Carried 6-0

It was moved and seconded to elect Nick Ketzner as Board Vice-President for the 2022-2023 term.

APPROVE CONSENT AGENDA ITEMS - Carried 6-0

It was moved and seconded to approve the following consent agenda items:

- A. Approval of Minutes, June 15, 2022 Board of Education Meeting
- B. Approval of Financial Reports
 - 1. June 2022 Cash Summary Report
 - 2. June 2022 Treasurer's Report
 - 3. June 2022 Budget Summary of Funds
 - 4. May 2022 Activity Fund Report
- C. Approval of Bills

| Type | Check Numbers | Amount |
|--------------------|---------------|--------------|
| June Budget Checks | 21818-21838 | \$ 21,933.76 |

APPROVE ORGANIZATIONAL MATTERS - Carried 6-0

It was moved and seconded to approve the Organizational Matters (Reference A).

APPROVE BOOK, TECHNOLOGY, & CLASS FEES - Carried 6-0

It was moved and seconded to to set book, technology, & class fees for the 2022-2023 school year as follows:

| | | |
|----------------------------|---------|---|
| K-6 Book Fee | \$30.00 | |
| 7-12 Book Fee | \$50.00 | |
| K-12 Book Fee Family Limit | \$90.00 | |
| 7-12 Technology Fee | \$50.00 | |
| Vo-Ag Class Fee | | \$30.00 + cost of project above that amount |

APPROVE STUDENT HANDBOOK - Carried 6-0

It was moved and seconded to approve the Cheylin Student Handbook for the 2022-2023

The staff handbook is being updated. It will be approved at the next meeting.

RESOLUTION AUTHORIZING K.S.A. 72-8208a – Carried 6-0

It was moved and seconded to authorize Sherri Edmundson and Andrew Bouza to oversee 2022-2023 school year gate receipts as authorized by K.S.A. 72-8208a.

EMERGENCY TRANSPORTATION PROCEDURE POLICY - Carried 6-0

It was moved and seconded to approve Emergency Transportation Procedure Policy for the 2022-2023 school year.

SET SUBSTITUTE TEACHER PAY - Carried 6-0

It was moved and seconded to set the substitute teacher pay rate at \$150 per day.

AUTHORIZE OLD RECORDS DESTROYED - Carried 6-0

It was moved and seconded to approve old school records to be destroyed as authorized by K.S.A.72-5369.

APPROVE CHILD NUTRITION SERVICES AGREEMENT - Carried 6-0

It was moved and seconded to approve the Child Nutrition Services Agreement for School Lunch program for the 2022-2023 school year.

APPROVE GAAP WAIVER RESOLUTION - Carried 6-0

It was moved and seconded to approve the GAAP Waiver Resolution pursuant to K.S.A. 75-1120a for the 2022-2023 school year.

RESCIND ACTIONS AND ADOPT POLICIES - Carried 6-0

It was moved and seconded to rescind all policy actions from 2021-2022 school year and adopt current written policies as those that will govern for the 2022-2023 school year.

ADOPT EARLY PAYMENT REQUEST POLICY - Carried 6-0

It was moved and seconded to adopt the early payment request policy pursuant to K.S.A. 12-105b(e) for the 2022-2023 school year and designate the District Clerk to make such payments.

APPROVE NKESC 2022-2023 AGREEMENT - Carried 6-0

It was moved and seconded to approve agreement with NKESC for the 2022-2023 school year in the amount of \$176,838.

The board recessed for 5 minutes.

Personnel:

EXECUTIVE SESSION - Carried 6-0

It was moved and seconded that the Board go into executive session for 15 minutes for the purpose of discussing non-elected personnel pursuant to the non-elected personnel exception under KOMA and that the Board return to the open meeting at 9:10 p.m. in this room. Attending Executive Session: Superintendent Edmundson, Principal Bouza, Clerk Walden.

EXECUTIVE SESSION - Carried 6-0

It was moved and seconded that the Board go into executive session for 15 minutes for the purpose of discussing non-elected personnel pursuant to the non-elected personnel exception under KOMA and that the Board return to the open meeting at 9:25 p.m. in this room. Attending Executive Session: Superintendent Edmundson, Principal Bouza, Clerk Walden.

EXECUTIVE SESSION - Carried 6-0

It was moved and seconded that the Board go into executive session for 15 minutes for the purpose of discussing non-elected personnel pursuant to the non-elected personnel exception under KOMA and that the Board return to the open meeting at 9:40 p.m. in this room. Attending Executive Session: Superintendent Edmundson, Principal Bouza, Clerk Walden.

EXECUTIVE SESSION - Carried 6-0

It was moved and seconded that the Board go into executive session for 15 minutes for the purpose of discussing non-elected personnel pursuant to the non-elected personnel exception under KOMA and that the Board return to the open meeting at 9:55 p.m. in this room. Attending Executive Session: Superintendent Edmundson, Principal Bouza, Clerk Walden.

The board returned to the open meeting at 9:51 p.m.

ACCEPT RESIGNATIONS - Carried 6-0

It was moved and seconded to accept the resignations of Rachelle Hubbard, Jacky Roesener, and Jan Poore as bus drivers.

APPROVE HIRES - Carried 6-0

It was moved and seconded to accept the recommendation of Superintendent Edmundson to approve the following hires for the 2022-2023 school year:

- Ashley Baker as 7-12 English Teacher
- Rhonda Rogers as route bus driver
- Kaedra Dixson as K-12 Music Teacher

The board was reminded of the following upcoming events/meetings:

- 1. Enrollment - Wednesday, August 3, 2022.
- 2. The August BOE meeting - Monday, August 8 6:00 p.m.
- 3. Back to School BBQ at the Bird City Park on Tuesday, August 16 at 6:00 p.m.

ADJOURN MEETING - Carried 6-0

It was moved and seconded to adjourn the meeting at 9:56 p.m

President

Clerk

REFERENCE A
ORGANIZATION OF THE CHEYLIN BOARD OF EDUCATION
2022-2023

| | |
|---|---|
| Clerk | Keshia Walden |
| Deputy Clerk | Brook Sowers |
| Treasurer | Bridget Pochop |
| Regular Board Meetings | Second Monday each Month 6:00 p.m. July through May Third Monday of the Month 6:00 p.m. June |
| KPERS Designated Agent | Keshia Walden |
| Freedom of Information Officer | Keshia Walden |
| Social Rehab Service Truancy Officer | Sherri Edmundson |
| Food Service Representative | Bridget Pochop |
| Food Service Hearing Officer | Sherri Edmundson |
| Compliance Coordinator for Federal Laws | Sherri Edmundson |
| Compliance Coordinator for Federal Programs | Sherri Edmundson |
| Coordinator for Homeless Children Duties | Sherri Edmundson |
| Purchasing Agent (Board Policy DJE) | Sherri Edmundson |
| Auditor of Record | Adams, Brown, Beran & Ball |
| District Asbestos Control Agent | Steve Oldsen |
| Workers' Compensation Agent | KASB |
| School Treasurer's Bond | EMC Insurance Companies |
| Official School Depositories | The Bank Peoples' State Bank |
| Official District Publication | Bird City Times |
| School District Attorney | KASB |

Lauren Reyelts

Authorize the Superintendent to notify the State Department of Education (KSDE) of the District's acceptance of the 1,116 hour calendar for 2022-2023.

Authorize the paying of mileage reimbursement concurrent with the rate of the State of Kansas (58.5 cents per mile for 2022-2023).

Continue direct affiliate membership in KASB and Legal Assistance Fund Membership in KASB.